

BODYSOUL MASSAGE AND BODYWORK & SCHOOL

375 LAKE ROAD UNIT I | ST ALBANS, VT 05478 | (802) 524-9005

APPLICATION FOR ADMISSION

Welcome to **BodySoul**. We are looking forward to an exciting year for 2018-2019 starting in September. For details on curriculum, please check us out at www.vtmassageschool.com. Our program is a full 625-hour education in the study of massage & bodywork.

Applicant Information:

First Name: _____ Middle Initial _____ Last Name: _____

Street Address: _____

City _____ State _____ Zip code _____

Phone _____ Work phone _____ Email _____

Date of Birth _____ Age _____ Email _____

Social Security number _____ Occupation _____

Are you a U.S Citizen Yes _____ No _____ Resident Yes _____ No _____?

Have you ever been convicted of a criminal offense? Yes _____ No _____

If yes, please explain. Do not include traffic violations:

In case of emergency, please contact _____

Phone number _____ *Address* _____

Current Employer _____

Personal References, Please submit at least two references.

1) _____ Phone _____

2) _____ Phone _____

Previous Schooling

How are you planning to fund this course of study? Check financial aid and interest free payments info below.

No Interest Monthly Payment Plan (MPP)

The Monthly Payment Plan is available to students who want to pay regular monthly installments toward their tuition. Automatic payments scheduled from either 10, 12, 14 & 18 months with no interest. A non-refundable deposit is due at the time of enrollment. The amount of the tuition down plus deposit may vary. The monthly payment Plan is for tuition only and does not apply to fees, textbooks, massage tables or other required training supplies.

- Choose from (1) \$500 Non-refundable deposit OR Option (2) \$250 non-refundable deposit
- Tuition Deposit may vary
- Payment terms from 10, 12, 14 & 18 months
- Payment Plan is for tuition only
- Protects from tuition increases

\$500-Non-refundable Deposit Includes:

- One massage table and carrying case
- Bolster
- One sets of sheets
- Student Liability Insurance
- Placement hold in class

\$250 - Non -refundable deposit includes:

- Placement hold in class
- Student liability insurance

PAYMENT AGREEMENT

THE POLICY OF BODYSOUL MASSAGE & BODYWORK SCHOOL IS FOR ALL STUDENTS TO PAY THEIR TUITION UPON ENROLLMENT. BSS WILL AGREE (ON AN INDIVIDUAL BASIS) TO ALLOW STUDENTS TO MAKE PAYMENTS. THESE PAYMENTS MUST BE MADE BASED ON THE SCHEDULE BELOW. FAILURE TO MAKE TUITION PAYMENTS IN A TIMELY FASHION WILL RESULT IN TERMINATION OF THIS AGREEMENT AND INTERRUPTION OF THE STUDENT'S STUDIES AND THE RECEIPT OF CERTIFICATE OF COMPLETION.

THIS AGREEMENT FOR PAYMENT IS MADE BETWEEN

STUDENT'S NAME _____ AND

BODYSOUL MASSAGE & BODYWORK SCHOOL ON ____/____/____.

DATE OF AGREEMENT

THE STUDENT AGREES TO PAY AN NON-REFUNDABLE DEPOSIT, CHOOSE ONE THAT BEST FITS YOU. PLEASE CIRCLE ONE AND SUBMIT WITH YOUR CHECK OR CREDIT CARD INFORMATION.

- 1. \$500 NON-REFUNDABLE DEPOSIT INCLUDES** MASSAGE TABLE PACKAGE AND REGISTRATION FEE TODAY TO RESERVE HIS OR HER SPACE IN THE CLASS. **{OR}**
- 2. \$250 NON-REFUNDABLE DEPOSIT** WHICH IS YOUR REGISTRATION FEE ONLY. TO RESERVE HIS OR HER SPACE IN THE CLASS.

THE STUDENT FURTHER AGREES TO PAY THE TOTAL DOWN PAYMENT AMOUNT OF \$ _____

THE STUDENT FURTHER AGREES TO PAY THE TOTAL REMAINING TUITION OF \$ _____

IN _____ (NUMBER OF EQUAL PAYMENTS.) NOTE: ALL PAYMENTS MUST BE OF EQUAL AMOUNT AND IN NO MORE THAN **EIGHTEEN/FOURTEEN/TWELVE/TEN** {PICK ONE} PAYMENTS (INCLUDING THE INITIAL PAYMENT).

I UNDERSTAND THAT I HAVE CHOSEN A PAYMENT PLAN. MONTHLY PAYMENTS ARE DUE AS AGREED AND **A \$20** FEE APPLIES AFTER 5 DAYS FOR LATE PAYMENT.

I HAVE READ AND UNDERSTAND THIS PAYMENT AGREEMENT. I UNDERSTAND THAT I WILL NOT BE GRANTED A CERTIFICATE FROM BODYSOUL UNTIL MY TUITION IS PAID IN FULL. I ALSO UNDERSTAND THAT I MAY BE DISMISSED FROM BODYSOUL'S CLASSROOM FOR FAILURE TO PAY TUITION.

I AGREE TO THE TERMS OF THIS AGREEMENT.

Monthly Auto Pay with credit card:

Name of Cardholder: _____

Account Number: _____

Exp Date: _____ Month Year: _____

Card Type Visa _____ MC _____ Discover _____

SIGNATURE OF STUDENT _____

SIGNATURE OF DIRECTOR _____

DATE _____ **DATE** _____

WHAT MADE YOU INTERESTED IN A CAREER IN CLINICAL MASSAGE?

CERTIFIED MASSAGE THERAPIST CLINICAL PROGRAM -BODYSOUL MASSAGE THERAPY & SCHOOL OFFERS A 625-HOUR TRAINING PROGRAM THAT RUNS FROM SEPTEMBER THRU THE LAST WEEK OF JUNE (OR JANUARY THROUGH OCTOBER). THE CERTIFIED MASSAGE THERAPIST CLINICAL PROGRAM INCLUDES PREPARATION TO WORK WITHIN THE HEALTHCARE FIELD WITH CHIROPRACTORS, PHYSICAL THERAPISTS AND OTHER NATURAL THERAPISTS.

TOUCH TALKS BUSINESS CLASSES ARE {HELD ON 4 SUNDAYS ASSIGNED AT THE BEGINNING OF THE SCHOOL YEAR}.

BODYSOUL OFFERS A CLINICAL MASSAGE PROGRAM COMBINED WITH TOUCH TALKS BUSINESS COACHING. THESE ACCOUNTABILITY CLASSES ARE THE OPTIMUM EDGE IN CAREER TRAINING. FOR YOU THIS EQUATES TO MAD MASSAGE SKILL + LEARNING TO BUILD A SOLID CLIENT BASE = NEW OPPORTUNITY.

THE SCHOOL IS UNIQUE AND IS ESPECIALLY DESIGNED TO HELP YOU SUCCEED AT YOUR NEW CAREER AS A CLINICAL MASSAGE THERAPIST.

BODYSOUL IS A COMPREHENSIVE PROGRAM THAT ALLOWS YOU TO CONTROL YOUR SCHEDULE. ONE DAY PER WEEK IN THE CLASSROOM TO SPEND TIME WITH YOUR INSTRUCTOR LEARNING VITAL HANDS ON SKILL BLENDED WITH ONLINE E-LEARNING TO MAXIMIZE MORE OF YOUR FREEDOM.

Therapeutic Swedish Massage

Proper Body Mechanics

Massage Anatomy (Kinesiology & Palpation style)

Physiology

Sports Therapy

Intuitive Deep Tissue

Pathology

Muscle energy techniques

Pregnancy Massage

Chair Massage I & II

Aromatherapy

Therapist Self Care

CPR / First Aid

Student Clinic Internship (100 Hours)

Student Clinic II (Optional) **(50 Hours)**-Earn Commissions & tips while taking on massage cases that require an assessment and treatment plan. -Become an expert in the field of massage & bodywork within the comfort of your instructor's guidance. Certification would increase to 675 hours.

625 HOUR PROGRAM INVESTMENT

\$8,999

General Information

APPLICANTS NEED TO BE 18 YEARS OF AGE. APPLICATIONS MUST BE SUBMITTED WITH A \$500.00 NON-REFUNDABLE DEPOSIT. THE DEPOSIT DOES GO TOWARD YOUR TUITION. IT INCLUDES YOUR OAKWORKS MASSAGE TABLE, SHEETS AND BOLSTER. YOU MAY CHOOSE A \$250 NON REFUNDABLE DEPOSIT AND FORFEIT THE TABLE MASSAGE PACKAGE.

APPLICATION PROCEDURE-SEND IN OR DROP OFF YOUR COMPLETED APPLICATION FORM. PLEASE NOTE THAT BEFORE ATTENDING OUR PROGRAM APPLICANTS MUST INDICATE THEIR PHYSICAL ABILITY TO PERFORM MASSAGE SKILLS. AN NON-REFUNDABLE DEPOSIT WILL INSURE A SPACE IN OUR PROGRAM. THE \$500 DEPOSIT IS CREDITED TOWARDS YOUR TUITION & USED TO PURCHASE YOUR OAKWORKS MASSAGE TABLE.A \$250 DEPOSIT IS CREDITED TOWARD YOUR TUITION & INSURES YOU A SPACE IN OUR PROGRAM. IF SETTING UP A PAYMENT PLAN, PLEASE ARRANGE WITH BS TODAY.

FINANCIAL AID-VERMONT RESIDENTS ARE ELIGIBLE TO APPLY FOR VSAC GRANTS. APPLY DIRECTLY AT 1-800-642-3177. NOTE THAT GRANTS ARE ON A FIRST COME, FIRST SERVE BASIS, BASED ON NEED; EARLY APPLICATIONS ARE ENCOURAGED. OTHER PAYMENT OPTIONS CAN BE MADE WITH VISA, MC OR DISCOVER. WWW.VSAC.ORG.

General Rules and Refund Policy

- Students who withdraw from school before FIRST day of class ends will need to do so in writing. The student will be entitled to a full refund of all tuition and fees paid less the deposit.

REFUND POLICY AFTER FIRST DAY OF CLASS:

AN APPLICANT REJECTED BY BSS BEFORE THE START OF THE YEAR WILL BE ENTITLED TO A REFUND OF ALL MONEY PAID, MINUS THE \$500 APPLICATION FEE. THE APPLICATION FEE IS NON-REFUNDABLE AND REQUIRED TO PROCESS THE APPLICATION.

IF STUDENTS LEAVE THE PROGRAM EARLY- **AN EARLY TERMINATION FEE OCCURS.** EARLY TERMINATION FEE IS THE AMOUNT DUE BELOW.

- STUDENTS WITHDRAWING DURING THE FIRST TWO WEEKS OF THE SCHOOL YEAR WILL BE CHARGED 20% OF THE CONTRACT PRICE OF THE COURSE.
- STUDENTS WITHDRAWING IN THE 3RD TO 8TH WEEK OF THE SCHOOL YEAR WILL BE CHARGED 50% OF THE CONTRACT PRICE OF THE COURSE.
- STUDENTS WITHDRAWING IN THE 9TH TO 42ND WEEK OF SCHOOL YEAR WILL BE CHARGED 100% OF THE CONTRACT PRICE OF THE COURSE.

THE SCHOOL YEAR IS DEFINED AS ALL TIME ELAPSED FROM THE START DATE. VACATIONS, HOLIDAYS, ABSENCES, OR ANY OTHER TIME CATEGORY IS INCLUDED IN THE TIME ELAPSED SINCE THE START DATE. THIS REFUND POLICY ONLY APPLIES TO TUITION AND EXCLUDES TEXTBOOKS OR ANY ADDITIONAL SUPPLIES.

ATTENDANCE POLICY:

STUDENTS MAY NOT MISS MORE THAN TWO SCHEDULED CLASSES. ATTENDANCE IS IMPORTANT WITH THE AMOUNT OF COURSE WORK BEING COVERED. A 90% POLICY WILL BE MONITORED. IF A STUDENT FALLS UNDER THE 90% CATEGORY, THE STUDENT AND INSTRUCTOR WILL DISCUSS MAKING UP MISSED WORK.

Conditions for Dismissal:

A student may be dismissed for any of the following reasons:

- 1. Default on tuition payments*
- 2. Attending school under the influence of alcohol or drugs*
- 3. Demonstrating an attitude or behavior inappropriate for a professional in the health care field*
- 4. Behavior that is harmful to other students, staff or the reputation of the school*
- 5. Tardiness 3 or more times*
- 6. Missing class time over three days*

BODYSOUL SCHOOL HAS THE RIGHT TO EXCHANGE ANY PART OF THE COURSEWORK. THIS WILL NOT RESULT IN A REDUCTION OF THE 625-HOUR COURSE.

There is a 100-hour student clinic that includes some volunteer hours dedicated to our community. The student clinic is a wonderful part of the program which grows each student in their new skills as a practitioner. The student clinic gives each student an opportunity to have a more affordable program. The time dedicated in the student clinic is outside of class day. As the student, you get to pick your shift.

Signature:

I have completed all questions to the best of my knowledge, and I state that the information given here is true and correct. The practice of massage therapy is a demanding profession, and I verify that I have considered my health and my ability to complete a program in massage therapy at the BodySoul School, and will not hold BodySoul School liable for any pre-existing conditions that may limit my ability to perform massage. I understand that there is a full 100-hour student clinic in which I will participate as a graduation requirement. I understand that my class time will include one day per week, either each Monday or each Friday. I understand that all times, dates, curriculum and prices are subject to revision and that I am not considered registered until I have signed below and paid the registration fee

Full Name: _____ Date: _____

Signature: _____

Please keep this part of the application for your records.

Graduation Services: Include a dinner and graduation ceremony, handing out your certificates.

Classes are limited to 9 Students

Registration forms are available anytime by calling 524-9005. Payment plans with down payment are considered with administration approval.

OR for VSAC grant info go to www.vsac.org

APPLICATION PROCEDURE

Send in or drop off your completed application form, please note that before attending our program applicants must indicate their physical ability to perform massage skills. Upon acceptance of our program, a non-refundable deposit of \$500 or \$200 is due. The deposit is credited towards your tuition

Congratulations and welcome to BodySoul School

Your new career is only a few short months away.

ADDITIONAL COSTS:

Aromatherapy kit (instructor will order, payment due before aromatherapy section)

STR Rope (10 feet – available at local hardware store)

One set of massage sheets (bring to class every week)

Index cards and colored pencils

Trail Guide to the Body by Andrew Biel, 5th edition - student handbook (NEW) and textbook combo. Order at www.booksofdiscovery.com

Pathology for the Massage Therapist; Lecture Manual by Jamey Garbett & Mark Nielsen

Positive Intelligence by Shirzad Charmine

Tuesdays With Morrie by Mitch Albom

The Body Keeps the Score by Bessel van der Kolk MD

Optional: Trail Guide to the Body app on iphone (for self-study)

Optional: MBLEX study app on iphone (free)

Optional: Essential Oil app on iphone (free)