

BODYSOUL MASSAGE AND BODYWORK & SCHOOL

375 LAKE ROAD UNIT I | ST ALBANS, VT 05478 | (802) 524-9005

APPLICATION FOR ADMISSION

Welcome to **BodySoul**. We are looking forward to an exciting year for 2019-2020. For details on curriculum, please check us out at www.vtmassageschool.com. Our program is a full 625-hour education in the study of massage & bodywork. Our curriculum meets the requirements of MBLEX, in the event that you should choose to take the national certification exam after graduation.

Applicant Information:

First Name: _____ Middle Initial _____ Last Name: _____

Street Address: _____

City _____ State _____ Zip code _____

Phone _____ Work phone _____ Email _____

Date of Birth _____ Social Security # _____

Current Occupation _____

Are you a U.S Citizen Yes _____ No _____ Resident Yes _____ No _____

Have you ever been convicted of a criminal offense? Yes _____ No _____

If yes, please explain. Do not include traffic violations:

In case of emergency, please contact _____

Phone number _____ *Address* _____

Personal References, Please submit at least two references.

1) _____ Phone _____

2) _____ Phone _____

Previous Schooling: (include high school & college) Must have a high school diploma, minimum.

No Interest Monthly Payment Plan (MPP)

The Monthly Payment Plan is available to students who want to pay regular monthly installments toward their tuition. Automatic payments scheduled from either 10, 12, 14 & 18 months with no interest. A *non-refundable deposit* is due at the time of enrollment. The amount of the tuition down plus deposit may vary. The monthly payment Plan is for *tuition only and does not apply to fees, textbooks, massage tables or other required training supplies.*

Payment Agreement:

The policy of **BodySoul MASSAGE & BODYWORK School** is for all students to pay their tuition upon enrollment. **BSS will agree (on an individual basis) to allow students to make payments. These payments must be made based on the schedule below. Failure to make tuition payments in a timely fashion will result in termination of this agreement and interruption of the student's studies and the receipt of certificate of completion.**

The student agrees to pay an non-refundable deposit. Please circle one and submit with your check or credit card information.

\$500 Non-refundable deposit includes massage table and registration fee today to reserve his or her space in the class. **{OR}**

\$250 Non-refundable deposit which is your registration fee only to reserve his / her space in the class.

The student agrees to pay the total down payment amount of \$_____

The student further agrees to pay the total remaining tuition of \$_____

in _____ (number of equal payments.) Note: All payments must be of equal amount and in no more than **Eighteen/fourteen/Twelve/Ten** {Pick one} payments (including the initial payment).

I understand that I have chosen a payment plan. Monthly payments are due AS AGREED and **A \$20** fee applies after 5 days for late payment.

I have read and understand this payment agreement. *I understand that I will not be granted a (permanent) certificate from BodySoul until my tuition is paid in full.* I also understand that I may be dismissed from BodySoul's classroom for failure to pay tuition.

I agree to the terms of this agreement.

MONTHLY AUTO PAY WITH CREDIT CARD:

NAME OF CARDHOLDER: _____

ACCOUNT NUMBER: _____

EXP DATE: _____ MONTH YEAR: _____

CARD TYPE VISA _____ MC _____ DISCOVER _____

Signature of Student _____

Signature of Director _____

Date _____ Date _____

Certified Massage Therapist Clinical Program -BodySoul Massage Therapy & School offers a 625-hour training program that runs 10 months from start to finish. The certified massage therapist clinical program includes preparation to work within the healthcare field with chiropractors, physical therapists and other natural therapists.

Although class is typically ONE day per week, BodySoul reserves the right to hold business or other special topic classes on other dates TBA. (Some guest instructors may not be available on class days)

The school is unique and is especially designed to help you succeed at your new career as a clinical massage therapist.

BodySoul is a comprehensive program that allows you to control your schedule. One day per week in the classroom to spend time with your instructor learning vital hands on skill blended with online e-learning to maximize more of your freedom.

Several massage modalities that include the use of proper body mechanics will be taught: Therapeutic Swedish, Sports Therapy, Intuitive Deep Tissue, Pregnancy, Muscle Energy, Chair & Aromatherapy

Our course also covers massage anatomy, Pathology, Therapist Self-Care, Real-Life Marketing and Social Media for Massage Professionals & CPR/First Aid.

All graduates will complete our Student Clinic Internship (100 Hours) and optional Student Clinic II, that includes working on massage cases that require an assessment and treatment plan. –Become an expert in the field of massage & bodywork within the comfort of your instructor’s guidance. Certification would increase to 675 hours.

625 Hour Program investment

\$8,999

General Information

Application Procedure-Send in or drop off your completed application form with non-refundable deposit of either \$250 or \$500. Please note that before attending our program applicants must indicate their physical ability to perform massage skills.

Financial Aid -Vermont Residents are eligible to apply for VSAC grants. Apply directly at www.vsac.org. Note that grants are on a first come, first serve basis, based on need; early applications are encouraged.

GENERAL RULES AND REFUND POLICY:

STUDENTS WHO WITHDRAW FROM SCHOOL BEFORE FIRST DAY OF CLASS ENDS WILL NEED TO DO SO IN WRITING. THE STUDENT WILL BE ENTITLED TO A FULL REFUND OF ALL TUITION AND FEES PAID LESS THE DEPOSIT.

REFUND POLICY AFTER FIRST DAY OF CLASS:

AN APPLICANT REJECTED BY BSS BEFORE THE START OF THE YEAR WILL BE ENTITLED TO A REFUND OF ALL MONEY PAID, MINUS THE \$500 DEPOSIT.

IF STUDENTS LEAVE THE PROGRAM EARLY- **AN EARLY TERMINATION FEE OCCURS. EARLY TERMINATION FEE IS THE AMOUNT DUE BELOW.**

STUDENTS WITHDRAWING DURING THE FIRST TWO WEEKS OF THE SCHOOL YEAR WILL BE CHARGED 25% OF THE CONTRACT PRICE OF THE COURSE, PLUS DEPOSIT.

STUDENTS WITHDRAWING IN THE 3RD TO 6TH WEEK OF THE SCHOOL YEAR WILL BE CHARGED 50% OF THE CONTRACT PRICE OF THE COURSE PLUS DEPOSIT.

STUDENTS WITHDRAWING AFTER THE 7TH WEEK OF SCHOOL YEAR WILL BE CHARGED 100% OF THE CONTRACT PRICE OF THE COURSE.

Attendance Policy:

Students may not miss more than two scheduled classes. Attendance is important with the amount of course work being covered. A 90% policy will be monitored. If a student falls under the 90% category, the student and instructor will discuss making up missed work.

Conditions for Dismissal:

A student may be dismissed for any of the following reasons:

Default on tuition payments

Attending school under the influence of alcohol or drugs

Demonstrating an attitude or behavior inappropriate for a professional in the health care field

Behavior that is harmful to other students, staff or the reputation of the school.

Tardiness 3 or more times

Missing class time over three days.

BodySoul School has the right to exchange any part of the coursework. This will not result in a reduction of the 625-hour course.

There is a 100-hour student clinic plus some volunteer hours dedicated to our community. The student clinic is a wonderful part of the program which grows each student in their new skills as a practitioner. The student clinic gives each student an opportunity to have a more affordable program. The time dedicated in the student clinic is outside of class day. As the student, you get to pick your shift.

Signature:

I have completed all questions to the best of my knowledge, and I state that the information given here is true and correct. The practice of massage therapy is a demanding profession, and I verify that I have considered my health and my ability to complete a program in massage therapy at the BodySoul School, and will not hold BodySoul School liable for any pre-existing conditions that may limit my ability to perform massage. I understand that there is a full 100-hour student clinic in which I will participate as a graduation requirement. I understand that my class time will include one day per week. I understand that all times, dates, curriculum and prices are subject to revision and that I am not considered registered until I have signed below and paid the deposit.

Full Name: _____ Date: _____

Signature: _____

Congratulations and welcome to BodySoul School
Your new career is only a few short months away.

Additional costs:

Aromatherapy kit (instructor will order, payment due before aromatherapy section)

Rope (10 feet – available at local hardware store)

One set of massage sheets (bring to class every week)

Trail Guide to the Body by Andrew Biel, 5th edition - student handbook (NEW) and textbook combo. Order at www.booksofdiscovery.com

Pathology for the Massage Therapist, Lecture Manual by Jamey Garbett & Mark Nielsen

Positive Intelligence by Shirzad Charmin

Tuesdays With Morrie by Mitch Albom

Optional: Trail Guide to the Body app on iphone (for self-study)

Optional: MBLEX study app on iphone (free)

Optional: Essential Oil app on iphone (free)