

BODYSOUL MASSAGE AND BODYWORK & SCHOOL

77 FAIRFIELD STREET | ST ALBANS, VT 05478 | (802) 524-9005

APPLICATION FOR ADMISSION

Our current academic calendar is as follows: CIRCLE COURSE APPLYING TO

January – ONLINE/St Albans Course

March – ONLINE/Williston Course

May – ONLINE/St Albans Course

June – ONLINE/Barre Course

October – ONLINE/St Albans Course

FULL IN-PERSON COURSE – TBD

For specific details on curriculum, please check us out at www.vtmassage.com. Our program is a full 750-hour (10 months) education in the study of massage & bodywork.

Applicant Information:

NAME: _____

Street Address: _____

City _____ State _____ Zip code _____

Phone _____ Email _____ Date of birth: _____

Social Security number _____ Occupation _____

In case of emergency, please contact _____

Phone number _____ Address _____

How are you planning to fund this course of study? Check financial aid and interest free payments info below.

ZERO Interest Monthly Payment Plan (MPP)

The Monthly Payment Plan is available to students who want to pay regular monthly installments toward their tuition. Automatic payments scheduled for up to 10 months with no interest. A **non-refundable deposit** is due at the time of enrollment. The amount of the tuition down plus deposit may vary. The monthly payment Plan is for tuition only and does not apply to fees, textbooks, massage tables or other required training supplies.

PAYMENT AGREEMENT

THE POLICY OF BODYSOUL MASSAGE & BODYWORK SCHOOL IS FOR ALL STUDENTS TO PAY THEIR TUITION UPON ENROLLMENT. BSS WILL AGREE (ON AN INDIVIDUAL BASIS) TO ALLOW STUDENTS TO MAKE PAYMENTS. THESE PAYMENTS MUST BE MADE BASED ON THE SCHEDULE BELOW. **FAILURE TO MAKE TUITION PAYMENTS IN A TIMELY FASHION WILL RESULT IN TERMINATION OF THIS AGREEMENT AND INTERRUPTION OF THE STUDENT'S STUDIES AND THE RECEIPT OF CERTIFICATE OF COMPLETION.**

THE STUDENT AGREES TO PAY THE TOTAL DOWN PAYMENT AMOUNT OF \$ _____

THE STUDENT FURTHER AGREES TO PAY THE TOTAL REMAINING TUITION OF
\$ _____ IN _____ (NUMBER OF EQUAL PAYMENTS.)

I UNDERSTAND THAT I HAVE CHOSEN A PAYMENT PLAN. MONTHLY PAYMENTS ARE DUE AS AGREED AND **A \$20** FEE APPLIES AFTER 5 DAYS FOR LATE PAYMENT.

I HAVE READ AND UNDERSTAND THIS PAYMENT AGREEMENT. I UNDERSTAND THAT I WILL NOT BE GRANTED A CERTIFICATE FROM BODYSOUL UNTIL MY TUITION IS PAID IN FULL. I ALSO UNDERSTAND THAT I MAY BE DISMISSED FROM BODYSOUL'S CLASSROOM FOR FAILURE TO PAY TUITION.

I AGREE TO THE TERMS OF THIS AGREEMENT.

Monthly Auto Pay with credit card:

Name of Cardholder: _____

Account Number: _____

Exp Date: _____ Month Year: _____

Card Type Visa _____ MC _____ Discover _____

SIGNATURE OF STUDENT _____

DATE _____

All graduates will complete our Student Clinic Internship (100 Hours) *Scheduled individually with instructor.

750 HOUR PROGRAM INVESTMENT

\$8,999

APPLICATION PROCEDURE-SEND IN OR DROP OFF YOUR COMPLETED APPLICATION FORM. PLEASE NOTE THAT BEFORE ATTENDING OUR PROGRAM APPLICANTS MUST INDICATE THEIR PHYSICAL ABILITY TO PERFORM MASSAGE SKILLS. A NON-REFUNDABLE DEPOSIT WILL HOLD YOUR SPACE IN OUR PROGRAM.

General Rules and Refund Policy

- *Students who withdraw from school before FIRST day of class ends will need to do so in writing. The student will not be entitled to a refund of deposit.*

REFUND POLICY AFTER FIRST DAY OF CLASS:

IF STUDENTS LEAVE THE PROGRAM PRIOR TO GRADUATION- **AN EARLY TERMINATION FEE OCCURS.** EARLY TERMINATION FEE IS THE AMOUNT DUE BELOW.

- **STUDENTS WITHDRAWING DURING THE FIRST TWO WEEKS OF THE SCHOOL YEAR WILL BE CHARGED 50% OF THE CONTRACT PRICE OF THE COURSE, PLUS DEPOSIT.**
- **STUDENTS WITHDRAWING AFTER 2 WEEKS IN THE PROGRAM ARE RESPONSIBLE FOR FULL PAYMENT OF TUITION.**

- **VSAC GRANTS AND SCHOLARSHIPS (AND OTHER FINANCIAL AID) ARE PAID AFTER FIRST DAY OF ATTENDANCE IN CLASS AND ARE NOT REFUNDABLE.**

ATTENDANCE POLICY:

STUDENTS MAY NOT MISS MORE THAN TWO SCHEDULED CLASSES. ATTENDANCE IS IMPORTANT WITH THE AMOUNT OF COURSE WORK BEING COVERED. A 90% POLICY WILL BE MONITORED. IF A STUDENT FALLS UNDER THE 90% CATEGORY, THE STUDENT AND INSTRUCTOR WILL DISCUSS MAKING UP MISSED WORK. **STUDENT MAY BE ABLE TO CONTRACT DIRECTLY WITH INSTRUCTOR FOR INDIVIDUAL TIME.

Conditions for Dismissal:

A student may be dismissed for any of the following reasons:

1. Default on tuition payments
2. Attending school under the influence of alcohol or drugs
3. Demonstrating an attitude or behavior inappropriate for a professional in the health care field
4. Behavior that is harmful to other students, staff or the reputation of the school.
5. Tardiness 3 or more times
6. Missing more than 2 class days
7. Failure to complete homework on a timely basis.

BODYSOUL SCHOOL RESERVES THE RIGHT TO CHANGE ANY PART OF THE COURSEWORK. THIS WILL NOT RESULT IN A REDUCTION OF THE 750-HOUR COURSE.

There is a 100-hour student clinic that may include some volunteer hours dedicated to our community. The student clinic is a wonderful part of the program which grows each student in their new skills as a practitioner. The student clinic gives each student an opportunity to have a more affordable program. The time dedicated in the student clinic is outside of class day. As the student, you get to pick your shift.

Signature:

I have completed all questions to the best of my knowledge, and I state that the information given here is true and correct. The practice of massage therapy is a demanding profession, and I verify that I have considered my health and my ability to complete a program in massage therapy at the BodySoul School, and will not hold BodySoul School liable for any pre-existing conditions that may limit my ability to perform massage. I understand that there is a full 100-hour student clinic in which I will participate as a graduation requirement. I understand that my class time will include one day per month. **I understand that all times, dates, curriculum and prices are subject to revision and that I am not considered registered until I have signed below and paid the registration fee**

Full Name: _____ Date: _____

Signature: _____

ADDITIONAL COSTS TO STUDENT:

One set of massage sheets (bring to every class); *will need additional sets for student clinic*

Massage Table: For home use/practice as well as to bring to monthly in-person class days

Trail Guide to the Body (text and workbook) by Andrew Biel (TRAIL GUIDE TO BE USED OCTOBER 2021 AND FORWARD)
****If enrolling prior to October 2021, course is using Myology & Kinesiology by Cindy Moorcroft**

Massage Therapy Principles & Practice by Susan G Salvo (any edition is fine)

A Massage Therapist's Guide to Pathology; Ruth Werner (any edition is fine)

The Thai Massage Manual by Maria Mercati

Tuesdays With Morrie by Mitch Albom

The Latte Factor by David Bach

Optional: Trail Guide to the Body app on iphone (for self-study)

Optional: MBLEX study app on iphone (free)