

# BODYSOUL MASSAGE AND BODYWORK & SCHOOL

77 FAIRFIELD STREET | ST ALBANS, VT 05478 | (802) 524-9005

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## APPLICATION FOR ADMISSION

Welcome to **BodySoul** · We are looking forward to an exciting year for 2021-2022 starting in January ONLINE/Rutland; April ONLINE/St Albans; June ONLINE/Barre OR October ONLINE/St Albans (**circle one**)· For details on curriculum, please check us out at [www.vtmassageschool.com](http://www.vtmassageschool.com)· Our program is a full 625-hour education in the study of massage & bodywork·

### Applicant Information:

NAME: \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ Date of birth: \_\_\_\_\_

Social Security number \_\_\_\_\_ Occupation \_\_\_\_\_

**Are you a U.S Citizen** Yes \_\_\_\_\_ No \_\_\_\_\_ Resident Yes \_\_\_\_\_ No \_\_\_\_\_

**Have you ever been convicted of a criminal offense?** Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what?

In case of emergency, please contact \_\_\_\_\_

Phone number \_\_\_\_\_ Address \_\_\_\_\_

**Personal References**, Please submit at least two references·

1)· \_\_\_\_\_ Phone \_\_\_\_\_

2)· \_\_\_\_\_ Phone \_\_\_\_\_

Previous Schooling

\_\_\_\_\_  
\_\_\_\_\_

*How are you planning to fund this course of study? Check financial aid and interest free payments info below.*

**No Interest Monthly Payment Plan (MPP)**

The Monthly Payment Plan is available to students who want to pay regular monthly installments toward their tuition. Automatic payments scheduled from either 10, 12, 14 & 18 months with no interest. A **non-refundable deposit** is due at the time of enrollment. The amount of the tuition down plus deposit may vary. The monthly payment Plan is for tuition only and does not apply to fees, textbooks, massage tables or other required training supplies.

- Minimum of \$250 non-refundable deposit to hold space in class
- Payment terms from 10, 12 Or 18 months (interest-free)
- Payment Plan is for tuition only
- Protects from tuition increases

**PAYMENT AGREEMENT**

THE POLICY OF BODYSOUL MASSAGE & BODYWORK SCHOOL IS FOR ALL STUDENTS TO PAY THEIR TUITION UPON ENROLLMENT. BSS WILL AGREE (ON AN INDIVIDUAL BASIS) TO ALLOW STUDENTS TO MAKE PAYMENTS. THESE PAYMENTS MUST BE MADE BASED ON THE SCHEDULE BELOW. FAILURE TO MAKE TUITION PAYMENTS IN A TIMELY FASHION WILL RESULT IN TERMINATION OF THIS AGREEMENT AND INTERRUPTION OF THE STUDENT'S STUDIES AND THE RECEIPT OF CERTIFICATE OF COMPLETION.

THIS AGREEMENT FOR PAYMENT IS MADE BETWEEN

STUDENT'S NAME \_\_\_\_\_ AND  
BODYSOUL MASSAGE & BODYWORK SCHOOL ON \_\_\_\_/\_\_\_\_/\_\_\_\_.  
DATE OF AGREEMENT

THE STUDENT AGREES TO PAY THE TOTAL DOWN PAYMENT AMOUNT OF \$ \_\_\_\_\_

THE STUDENT FURTHER AGREES TO PAY THE TOTAL REMAINING TUITION OF  
\$ \_\_\_\_\_ IN \_\_\_\_\_ (NUMBER OF EQUAL PAYMENTS.)

I UNDERSTAND THAT I HAVE CHOSEN A PAYMENT PLAN. MONTHLY PAYMENTS ARE DUE AS AGREED AND **A \$20** FEE APPLIES AFTER 5 DAYS FOR LATE PAYMENT.

**I HAVE READ AND UNDERSTAND THIS PAYMENT AGREEMENT. I UNDERSTAND THAT I WILL NOT BE GRANTED A CERTIFICATE FROM BODYSOUL UNTIL MY TUITION IS PAID IN FULL. I ALSO UNDERSTAND THAT I MAY BE DISMISSED FROM BODYSOUL'S CLASSROOM FOR FAILURE TO PAY TUITION.**

I AGREE TO THE TERMS OF THIS AGREEMENT.

Monthly Auto Pay with credit card:

Name of Cardholder: \_\_\_\_\_

Account Number: \_\_\_\_\_

Exp Date: \_\_\_\_\_ Month Year: \_\_\_\_\_

Card Type Visa \_\_\_\_\_ MC \_\_\_\_\_ Discover \_\_\_\_\_

**SIGNATURE OF STUDENT** \_\_\_\_\_

SIGNATURE OF DIRECTOR \_\_\_\_\_

DATE \_\_\_\_\_ DATE \_\_\_\_\_

**CERTIFIED MASSAGE THERAPIST CLINICAL PROGRAM** -BODYSOUL MASSAGE THERAPY & SCHOOL OFFERS A 625-HOUR TRAINING PROGRAM THAT RUNS 10 MONTHS FROM START TO FINISH. THE CERTIFIED MASSAGE THERAPIST CLINICAL PROGRAM INCLUDES PREPARATION TO WORK WITHIN THE HEALTHCARE FIELD WITH CHIROPRACTORS, PHYSICAL THERAPISTS AND OTHER NATURAL THERAPISTS.

BODYSOUL IS A COMPREHENSIVE PROGRAM THAT ALLOWS YOU TO CONTROL YOUR SCHEDULE. ONE DAY PER WEEK IN THE CLASSROOM TO SPEND TIME WITH YOUR INSTRUCTOR LEARNING VITAL HANDS ON SKILL BLENDED WITH ONLINE E-LEARNING TO MAXIMIZE MORE OF YOUR FREEDOM.

Several massage modalities that include the use of proper body mechanics will be taught: Therapeutic Swedish, Sports Therapy, Intuitive Deep Tissue, Pregnancy, Thai Bodywork, Reflexology, Chair/Event & Aromatherapy. **Some modalities are unavailable at satellite locations but may be available to attend in our St Albans classroom.**

Our course also covers massage anatomy (Kinesiology & Palpation style), Physiology, Pathology, Therapist Self Care & business applications.

All graduates will complete our Student Clinic Internship (100 Hours) and optional Student Clinic II, that includes working on massage cases that require an assessment and treatment plan. –Become an expert in the field of massage & bodywork within the comfort of your instructor’s guidance. Certification would increase to 675 hours.

#### 625 HOUR PROGRAM INVESTMENT

\$8,999

**APPLICATION PROCEDURE**-SEND IN OR DROP OFF YOUR COMPLETED APPLICATION FORM. PLEASE NOTE THAT BEFORE ATTENDING OUR PROGRAM APPLICANTS MUST INDICATE THEIR PHYSICAL ABILITY TO PERFORM MASSAGE SKILLS. AN NON-REFUNDABLE DEPOSIT WILL INSURE A SPACE IN OUR PROGRAM.

FINANCIAL AID-VERMONT RESIDENTS ARE ELIGIBLE TO APPLY FOR VSAC GRANTS. APPLY DIRECTLY AT 1-800-642-3177. NOTE THAT GRANTS ARE ON A FIRST COME, FIRST SERVE BASIS, BASED ON NEED; EARLY APPLICATIONS ARE ENCOURAGED. OTHER PAYMENT OPTIONS CAN BE MADE WITH VISA, MC OR DISCOVER. [WWW.VSAC.ORG](http://WWW.VSAC.ORG).

## General Rules and Refund Policy

- *Students who withdraw from school before FIRST day of class ends will need to do so in writing. The student will not be entitled to a refund of deposit.*

#### REFUND POLICY AFTER FIRST DAY OF CLASS:

IF ANY APPLICANT IS REJECTED BY BSS BEFORE THE START OF THE YEAR, APPLICANT WILL BE ENTITLED TO A REFUND OF ALL MONEY PAID MINUS DEPOSIT. THE APPLICATION FEE IS NON-REFUNDABLE AND REQUIRED TO PROCESS THE APPLICATION.

IF STUDENTS LEAVE THE PROGRAM EARLY- **AN EARLY TERMINATION FEE OCCURS.** EARLY TERMINATION FEE IS THE AMOUNT DUE BELOW.

- STUDENTS WITHDRAWING DURING THE FIRST TWO WEEKS OF THE SCHOOL YEAR WILL BE CHARGED 20% OF THE CONTRACT PRICE OF THE COURSE, PLUS DEPOSIT.
- STUDENTS WITHDRAWING AFTER 2 WEEKS IN THE PROGRAM ARE RESPONSIBLE FOR FULL PAYMENT OF TUITION.
- **VSAC GRANTS AND SCHOLARSHIPS (AND OTHER FINANCIAL AID) ARE PAID AFTER FIRST DAY OF ATTENDANCE IN CLASS AND ARE NOT REFUNDABLE.**

THE SCHOOL YEAR IS DEFINED AS ALL TIME ELAPSED FROM THE START DATE. VACATIONS, HOLIDAYS, ABSENCES, OR ANY OTHER TIME CATEGORY IS INCLUDED IN THE TIME ELAPSED SINCE THE START DATE. THIS REFUND POLICY ONLY APPLIES TO TUITION AND EXCLUDES TEXTBOOKS OR ANY ADDITIONAL SUPPLIES.

## ATTENDANCE POLICY:

***STUDENTS MAY NOT MISS MORE THAN TWO SCHEDULED CLASSES. ATTENDANCE IS IMPORTANT WITH THE AMOUNT OF COURSE WORK BEING COVERED. A 90% POLICY WILL BE MONITORED. IF A STUDENT FALLS UNDER THE 90% CATEGORY, THE STUDENT AND INSTRUCTOR WILL DISCUSS MAKING UP MISSED WORK.***

### Conditions for Dismissal:

*A student may be dismissed for any of the following reasons:*

- 1. Default on tuition payments*
- 2. Attending school under the influence of alcohol or drugs*
- 3. Demonstrating an attitude or behavior inappropriate for a professional in the health care field*
- 4. Behavior that is harmful to other students, staff or the reputation of the school*
- 5. Tardiness 3 or more times*
- 6. Missing class time over three days*
- 7. Failure to complete homework on a timely basis*

**BODYSOUL SCHOOL RESERVES THE RIGHT TO CHANGE ANY PART OF THE COURSEWORK. THIS WILL NOT RESULT IN A REDUCTION OF THE 625-HOUR COURSE.**

*There is a 100-hour student clinic that includes some volunteer hours dedicated to our community. The student clinic is a wonderful part of the program which grows each student in their new skills as a practitioner. The student clinic gives each student an opportunity to have a more affordable program. The time dedicated in the student clinic is outside of class day. As the student, you get to pick your shift.*

### Signature:

*I have completed all questions to the best of my knowledge, and I state that the information given here is true and correct. The practice of massage therapy is a demanding profession, and I verify that I have considered my health and my ability to complete a program in massage therapy at the BodySoul School, and will not hold*

*BodySoul School liable for any pre-existing conditions that may limit my ability to perform massage. I understand that there is a full 100-hour student clinic in which I will participate as a graduation requirement. I understand that my class time will include one day per week, either each Monday or each Friday. I understand that all times, dates, curriculum and prices are subject to revision and that I am not considered registered until I have signed below and paid the registration fee*

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

### ADDITIONAL COSTS TO STUDENT:

One set of massage sheets (bring to class every week); *will need additional sets for student clinic*

*Trail Guide to the Body (text and workbook) by Andrew Biel (TRAIL GUIDE TO BE USED OCTOBER 2021 AND FORWARD) \*\*If enrolling prior to October 2021, course is using Myology & Kinesiology by Cindy Moorcroft*

*Massage Therapy Principles & Practice by Susan G Salvo (any edition is fine)*

*A Massage Therapist's Guide to Pathology; Ruth Werner (any edition is fine)*

*The Thai Massage Manual by Maria Mercati*

*Tuesdays With Morrie by Mitch Albom*

*The Latte Factor by David Bach*

Optional: Trail Guide to the Body app on iphone (for self-study)

Optional: MBLEX study app on iphone (free)